



HILLINGDON
LONDON



Residents' and Environmental Services Policy Overview Committee

Councillors on the Committee

Michael Markham (Chairman)
Shirley Harper-O'Neill (Vice-Chairman)
Janet Duncan (Labour Lead)
Judy Kelly
June Nelson
Susan O'Brien

Date: TUESDAY, 7 DECEMBER
2010

Time: 5.30 PM

Venue: COMMITTEE ROOM 4A -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

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request. Please contact us for further
information.**

Published: Monday, 29 November 2010

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This Agenda is available online at:
<http://lbh-modgov:9071/ieListMeetings.aspx?CId=114&Year=2009>

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Residents' & Environmental Services Policy Overview Committee

Terms of Reference

To perform the policy overview role outlined below:

1. conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. monitor the performance of the Council services within their remit (including the management of finances and risk);
3. comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);

In relation to the following services:

1. culture, arts and sport including the provision and/or management of museums, art galleries, theatres, archives and local history activities, libraries, leisure centres, swimming pools and other like facilities;
2. lifelong learning;
3. community safety;
4. the provision, planning and management of parks and open spaces, allotments, cemeteries, pitches and other like facilities;
5. transport, highways and parking;
6. waste management and recycling;
7. conservation and biodiversity;
8. safety education;
9. licensing and registration;
10. trading standards;
11. consumer protection;
12. environmental health functions
13. planning and building control
14. the Council's planning policies (including the Unitary Development Plan and other plans for the use and development of land), Local Agenda 21 Strategy and Local Transport (Implementation Plan).

Policy Overview Committees will not investigate individual complaints.

Agenda

- 1 Apologies for Absence
- 2 Declaration of Interest in matters coming before this meeting
- 3 To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private
- 4 To agree the Minutes of the meeting held on 16 November 2010 1 - 4
- 5 Khat Witness Session 4 5 - 8
- 6 Forward Plan 9 - 18
- 7 Work Programme 2010 19 - 22



Minutes

**RESIDENTS' AND ENVIRONMENTAL SERVICES
POLICY OVERVIEW COMMITTEE**

16 November 2010

**Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW**

	<p>Committee Members Present: Councillors Michael Markham (Chairman), Shirley Harper O'Neill (Vice-Chairman), Janet Duncan (Labour Lead), Pat Jackson, June Nelson and Susan O'Brien.</p> <p>Witnesses Present: David Brough, Chairman of Hayes Town Partnership Ali Saka, HAGAM Kola Makayowa, HAGAM Mustafa Aden, Tageero Dr Ellis Friedman, Joint Director of Public Health, LBH and NHS Hillingdon.</p> <p>LBH Officers Present: Natasha Dogra, Democratic Services</p>	
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies had been received from Cllr Judy Kelly. Cllr Patricia Jackson substituted.</p>	Action by
2.	<p>DECLARATION OF INTEREST IN MATTERS COMING BEFORE THIS MEETING (<i>Agenda Item 2</i>)</p> <p>None.</p>	Action by
3.	<p>TO CONFIRM THAT ALL ITEMS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT ANY ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE (<i>Agenda Item 3</i>)</p> <p>It was confirmed that all items on the agenda were marked Part I and therefore were considered in public.</p>	Action by
4.	<p>TO AGREE THE MINUTES OF THE MEETING HELD ON 7 OCTOBER 2010 (<i>Agenda Item 4</i>)</p> <p>The minutes were agreed as an accurate record by the Committee</p>	Action by
5.	<p>ANNUAL SAFETY AT SPORTS GROUND REPORT - COMMITTEE UPDATE (<i>Agenda Item 5</i>)</p> <p>To Note: The Committee noted the updated report.</p>	Action by
6.	<p>STATEMENT OF LICENSING POLICY - CONSULTATION UPDATE</p>	Action by

	<p>(Agenda Item 6)</p> <p>To Note: The Committee noted the consultation update.</p>	
7.	<p>KHAT REVIEW: WITNESS SESSION 3 - HEALTH EFFECTS OF KHAT (Agenda Item 7)</p> <p>The Chairman welcomed the External Officers to the Committee meeting and asked for witnesses to describe their experiences of working with casual Khat users and heavy Khat users.</p> <p>Was Khat harmful if used on an occasional basis? Officers said it was difficult to estimate the level of harm to occasional users of Khat, as it depended on their health prior to them using Khat and any underlying conditions they may have had. While Khat use had been linked to oral cancers it was difficult to estimate how many cases were caused by Khat alone. Khat use had a strong association with cigarette smoking, which in turn would be harmful to the user. Previous report findings had suggested a correlation between heart disease and heavy Khat use; however this was difficult to evidence without monitoring the health conditions of the user prior and post Khat using.</p> <p>Officers informed the Committee that the dosage of Khat used by a casual user could not be accurately measured, as different batches of Khat contained a different level of potency. The level of active harmful ingredients in each batch would have to be measured to determine the dosage consumed. The potency also depended on the origin of the Khat: Khat imported from Ethiopia was not as potent as Kenyan Khat, which appeared to be the most potent. The typical casual Khat user consumed one or two bunches once or twice a week, which equated to 250grams per week. This person would be employed during the week and consume Khat at the weekends.</p> <p>The short term effects of Khat included loss of appetite, constipation, sleep deprivation, nightmares and sexual problems. Users could also become physiologically dependant on Khat depending on their mindset prior to using Khat.</p> <p>Dangers that followed on from Khat use included driving whilst under the influence of the legal high, as Khat was a stimulant and affected the mindset of the user.</p> <p>What were the usual surroundings in which Khat was consumed? Officers said the casual Khat users would use in their own homes, in the houses of friends or at family celebrations. Heavy Khat users would congregate at Khat cafes called Mafreshis. Here users would gather together and chew Khat together whilst discussing current affairs, family issues and getting advice on various topics from each other. Those who chewed Khat in a Mafresh were usually employed and would convene there for long periods of time.</p> <p>Casual users usually were in employment and chewed Khat on a weekly basis to help unwind and relax whilst in the vicinity of their</p>	Action by

home. There users did not see Khat as a harmful substance and had been using it for a most of their adult lives.

The social standings of Somali people had had a knock on effect on the numbers of people using Khat. Those from a lower social standing were more likely to use Khat on a regular basis. This would then keep them out of employment and in turn keep them using Khat.

Was Khat dangerous is used with prescribed medication or drugs?

Officers were unaware of any cases where Khat use had been mixed with prescribed medication, but informed the Committee that the dangers would vary from person to person and depending on medication being consumed.

Khat use mixed with drugs was dangerous and had severe health effects for users. However, the effects were largely due to the illegal drug being consumed. Younger generations of Khat users may move on to using Cannabis which would have severe detrimental health effects. Users who consumed alcohol while consuming Khat were also at risks of detrimental health conditions.

Were there any withdrawal symptoms of Khat?

Although there is no evidence to suggest that Khat use is addictive physically, the mental effects would affect the body if Khat use was stopped. The user may have had the urge to consume Khat and if they were denied access to Khat they may become aggressive and upset. Heavy Khat users who use every day will buy stale bundles which may be cheaper as they will be consuming it on the day or purchase so the bundle need not be fresh.

What was the average profile of a Khat user in the UK?

Officers said the average Khat user in the UK was of Somali descent and predominantly male in an age range of 17 – late 40s. Most people had moved to the UK as asylum seekers and were jobless. Some had been signed off by GPs and many were claiming benefits. The users would gather at Mafreshis and network with each other.

What should be done to tackle the issue of Khat?

Officers said a multi-agency approach was needed to tackle the issues of Khat. The issues ranged from medial through to social and therefore the backing of all agencies involved was needed. Relationships with partner agencies must be rejuvenated to ensure a multi-agency approach was taken. Agencies such as drug specialists, substance abuse agencies, health services, employment agencies, housing agencies and social services must be involved when tackling Khat.

Officers unanimously agreed that banning Khat was not the right decision to make, as it would result in the substance going underground and being sold on the black market. The Committee agreed that the banning of Khat in America had not deterred the problem but had led to Khat being sold for high prices on the black market.

	<p>Education aimed at young people may not solve the issues of Khat but would create more awareness of the issues.</p> <p>However, Officers did agree that Khat needed to be classified; at the moment Khat was not labelled as a plant or food which meant it was totally unregulated and not controlled. The Committee were reminded of a recent Khat containment infected with pesticides which had been checked at Heathrow Airport by the Port Health team – as Khat is not regulated the containment had to be released regardless of the pesticides present.</p> <p>Officers highlighted to the Committee that even if Khat was labelled as a food stuff the health warnings would be very difficult to attach to it as it was not known how much was too much. Officers likened this situation to alcohol: drinking in moderation was not dangerous and the Government had even suggested how many weekly units of alcohol were not harmful to the body of an average person. Officers suggested that Khat may fall into this category too: whilst mild use of Khat did not appear to have detrimental effects it was the heavy usage that had detrimental health effects to the user.</p> <p>To Note: The Committee noted the evidence and thanked all witnesses for attending the meeting.</p>	
8.	<p>FORWARD PLAN (<i>Agenda Item 8</i>)</p> <p>To Note: The Committee noted the Forward Plan.</p>	Action by
9.	<p>WORK PROGRAMME 2010 (<i>Agenda Item 9</i>)</p> <p>To Note: The Committee noted the Work Programme.</p>	Action by
<p>The meeting, which commenced at 6.00 pm, closed at 7.45 pm.</p>		

These are the minutes of the above meeting. For more information on any of the resolutions please contact Natasha Dogra on 01895 277 488. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

What problems are posed to Hillingdon, and beyond, by the legal high Khat and what can we do to tackle them?

Witness Session 4: Crime and Anti Social Behaviour

Contact Officer: Natasha Dogra
Telephone: 01895 277488

REASON FOR ITEM

To enable the Committee to gather the evidence for their in-depth review of the legal high Khat

OPTIONS OPEN TO THE COMMITTEE

1. Question witnesses on the importation and distribution of Khat, making use of the suggested questions and asking additional questions as required.
2. Identify issues for further investigation at later witness sessions.
3. Highlight potential issues for the Committee's recommendations in the final report.

Background

This is the first meeting that Residents' and Environmental Services POC has considered the topic of Khat. At its meeting of 8 June 2010 the Committee considered a scoping report for the review of Khat. Members agreed that the aim of the review would be:

"A review into the problems caused by Khat leading to recommendations to help Hillingdon deal with the problems associated with the legal high."

Terms of Reference

1. Members also agreed that the terms of reference for the review should be:
2. To learn about the production of Khat: where it is grown, who grows it and how much it costs to produce it;
3. To examine the importation of Khat: how the UK Border Agency deal with Khat dealers at Heathrow Airport;
4. To analyse the distribution patterns in the borough: where is it sold and the cost;
5. To examine the usage of Khat: the profile of the average user, social effects, health side effects;
6. To investigate the link, if any, between Khat use and anti-social behavior;
7. To analyse whether the use of Khat is spreading in the UK and what can be done to discourage this in the future: would it be possible to grow Khat in the

Residents' and Environmental Services Policy Overview Committee report
PART 1 – MEMBERS, PUBLIC & PRESS

UK and could this lead to expansion of use not only within communities renowned for consuming Khat now but more wide-spread usage;

8. To investigate how the London Borough of Hillingdon could work with external agencies to tackle the problem of Khat in the future;
9. To identify ways in which the London Borough of Hillingdon can raise awareness of the problem.
10. To report to Cabinet recommendations based upon comprehensive evidence.

Witnesses

Date of RESPOC meeting	Witnesses Invited
22nd September 2010	<u>Importation & Distribution</u> Viv Pullha , UKBA Joanne Kingham , UKBA Shabeg Nagra , Health Control Officer, Heathrow
7th October 2008	<u>Social</u> LBH Councillors Mahamoud Ahmed – EACH Trevor Biggs – Chair, Hillingdon LINK Graham Hawkes – Interim Manager, Hillingdon LINK Fatima Abdi – Sahan Centre Anab Abdala – Sahan Centre Mr Amri – Hayes Islamic Centre
16th November 2008	<u>Health</u> Dr Ellis Friedman , Joint Director of Public Health, LBH and NHS Hillingdon Mustafa Aden – Tageero, Inequalities Group Liam Kenny – Vice Chair, Community & Police Consultative Group. Ali Saka & Kola Makayowo , Hillingdon Action Group
7 December 2010	<u>Crime & Anti-Social Behavior</u> Sergeant Andy Shuker , Townfield SNT Ed Shaylor , PECS LBH Liam Kenny , Vice chair - community & Police Consultative Group
14 January 2011	<u>National</u>

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PART 1 – MEMBERS, PUBLIC & PRESS

Suggested Questions / Lines of Enquiry for Witness Session 4

1. What are the main policing issues relating to Khat
2. Is usage confined to particular ethnic groups?
3. What percentage of crimes are carried out by Khat users?
4. What offences are most commonly carried out by Khat users?
5. What percentage of anti-social behaviour complaints are carried out by Khat users?
6. What types of behaviour are they?
7. How many Khat houses have been closed down?
8. What is the criteria for closing them down?
9. What is the procedure for closing them down?
10. If a Khat house is closed how quickly is another one opened up?
11. Are there any controls that can be made to stop consumption in public?
12. How many Khat users have been arrested for spitting on to public highways?
13. What, if any, measures would you like to see introduced and by whom?

SUGGESTED COMMITTEE ACTIVITY

Members question the witnesses and use this information to formulate recommendations for their final report.

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FORWARD PLAN: 2010 – 2011

**Contact officer: Natasha Dogra
Telephone: 01895 277488**

REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

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The Cabinet Forward Plan

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
CABINET - 16 DECEMBER 2010									
525	A Planning Consultation on Schools (GDPO)	Cabinet will receive an information report only on the recent consultation by the Department of Communities and Local Government on planning aspects of schools. The Council's response, due by 10th December, will need to be approved by the Cabinet Member for Planning, Transportation and Recycling beforehand.	All		Cllr Keith Burrows	PECS - James Rodgers			NEW
526	Regulation of Distribution of Free Literature & Chuggers	Cabinet will be asked to consider the consultation responses and final approval for the introduction of controls and regulations regarding the distribution of free printed matter under the Environmental Protection Act 1990 & also any proposals for the control of Charity clipboard representatives (Chuggers) in Town Centres.	Town Centre Wards		Cllr Jonathan Bianco	PECS - David Frost / Bill Hickson	Town Centre Management		NEW
535	Provision of Countryside and Conservation Services within Green Spaces	To assist with the delivery of the Council's savings target, Cabinet will be recommended to approve a Framework Agreement for the provision of Countryside and Conservation Services within Green Spaces across the Borough.	Various		Cllr Jonathan Bianco & Cllr Seaman-Digby	PECS - Paul Richards	Corporate Teams		NEW
521	Cheney Street- Extension to Eastcote Village Conservation Area	Following local consultation approved by Cabinet in September 2010, Cabinet will be asked whether or not to approve Cheney Street for inclusion within the Eastcote Village Conservation Area.	Eastcote & East Ruislip		Cllr Keith Burrows	PECS - Nairita Chakraborty / Sarah Harper			
412	New Years Green Lane Civic Amenity Site	This report to Cabinet will be for the acceptance of tender for the principal contractor for the re-development of this Civic Amenity Site.	Harefield		Cllr Jonathan Bianco	PECS - Bill Ogden	Corporate Teams		

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
506	Cattle Feed Barn, Whiteheath Farm	Cabinet will be asked to accept a tender for the construction of a Cattle Feed Barn at Whiteheath Farm in Harefield	Harefield		Cllr Jonathan Bianco	PECS - Michael Kinsella	Corporate Teams		

CABINET MEMBER DECISIONS - DECEMBER 2010

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO - Democratic Services	Various	Various	
538	Street Naming Policy	The Leader of the Council will be asked to approve a revised Street Naming Policy for the Borough, including the approval of any street names that have recently arisen.	All		Cllr Ray Puddifoot	PECS - James Rodger			NEW
537	Hillingdon's approach to community engagement	The Cabinet Member will be asked to agree Hillingdon's future approach to community engagement and Chrysalis also including 1) approval of the new brand for Streets Ahead, the geographical areas to be covered and timescales of the events; 2) extending the remit of Street Champions to include other community groups and 3) strengthen the role of Hillingdon Partners in the community engagement framework.	All		Cllr Douglas Mills	PECS - Maggie Allen	Various internal and external groups, including residents.		NEW
339	Highway Winter Service Operational Plan 2010/11	This report seeks the Cabinet Member's approval for the Winter Service Plan 2010/11. The Council has a statutory duty to ensure, so far as is reasonably practicable, that safe passage along the highway is not endangered by snow or ice. The last two severe winters have highlighted the importance of the winter service to the public. The Winter Service Plan sets out how the winter maintenance service is to be provided by the Council.	All		Cllr Keith Burrows	PECS - John Fern			Moved from Nov 2010

COUNCIL - 13 JANUARY 2011

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SI	Approval of Council Tax Base calculation	Council will be asked to approve the calculation of the Council Tax Base for 2011/12	All	13-Jan-11	Cllr Jonathan Bianco	F&BS - Rob Smith			
CABINET - 20 JANUARY 2011									
530	Amendments to Regulation of Street Trading	Cabinet will be asked to consider the consultation responses and final approval of additions and amendments to Street Trading Terms & Conditions (Regulations) under London Local Authorities Act to accommodate streamlining of the application process for community events and delegation of authority.	Town Centre Wards		Cllr Jonathan Bianco	PECS - David Frost / Bill Hickson			NEW
539	Procurement of Building Works at Hayes End Library Site	To accept a tender for the demolition of the existing library and the construction of a new library and 15 one and two bedroom residential flats including external works and parking.	Charville		Cllr Jonathan Bianco	PECS - Chris Mafico			NEW
540	Replacement of the Chiller Unit, Civic Centre	To accept a tender for the replacement of a chiller for the air conditioning unit at the Civic Centre, Uxbridge for which capital release approval has been given.	All		Cllr Jonathan Bianco & Cllr Seaman-Digby	PECS - Geoff Eldridge			NEW
542	Responsible Retailers Initiative	Cabinet will be asked to approve a scheme which is mainly aimed at recognising retailers who are taking positive steps to avoid under age sales of age restricted products such as alcohol.	All		Cllr Douglas Mills	PECS - Ed Shaylor / James Rodger			NEW
544	Lift Refurbishment at Avondale Drive, Hayes	This report to Cabinet will seek approval to accept the tender (subject to satisfactory leasehold consultation) for the refurbishment of the lifts in the three tower blocks in Avondale Drive, Hayes.	Townfield		Cllr Philip Corthorne & Cllr Seaman-Digby	ASCH&H - Grant Walker	Leaseholder consultation		NEW
510	Counter-terrorism Supplementary Planning Document	As a required part of the Local Development Framework, Cabinet will be asked to consider a counter-terrorism SPD. The information contained within will be suitable for the public domain.	All		Cllr Keith Burrows / Cllr Douglas Mills	PECS - James Rodger			Moved from Nov 2010

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
506	LSCB annual report for Council	To receive the annual report on the work of the Local Safeguarding Children's Board.	N/A		Cllr David Simmonds	PECS - Lynda Crellin	Education and Children's Services Policy Overview Committee		
482	Security Contract	Cabinet will be asked to consider the Council's Security Contract following a tender exercise.	All		Cllr Scott Seaman-Digby & Cllr Jonathan Bianco	F&BS - Steve Smith	Corporate Teams		
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	DCEO - Democratic Services			
SI Page 1	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&BS - Paul Whaymand			

CABINET MEMBER DECISIONS - JANUARY 2011

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO - Democratic Services	Various	Various	
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CABINET - 17 FEBRUARY 2011

531	Progress Report on the Disabled People's Plan	This report provides Cabinet with a performance update on the delivery of the Disabled People's Plan up to the end of Quarter 2 for 2010/11.	All		Cllr Philip Corthorne	ASCH&H - Beverley Grayley			NEW
532	Older Peoples Plan - Update	This report provides an update to Cabinet of the Older Peoples Plan for 2010/11	All		Cllr Philip Corthorne / Cllr Ray Puddifoot	ASCH&H Dan Kennedy	Engagement of Older People is integral to the development and delivery of the Plan.	The Older Peoples Plan	NEW

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
533	Regulation of Street Entertainment (Busking)	Cabinet will be asked to consider consultation responses and final approval for regulation of street entertainment (Busking).	Town Centre Wards		Cllr Jonathan Bianco	PECS - David Frost / Bill Hickson			NEW
541	Water Quality Services	To accept a tender for the provision of Water Quality Services for the monitoring of water supplies across all Council buildings.	All		Cllr Jonathan Bianco & Cllr Seaman-Digby	PECS - Geoff Eldridge			NEW
514	The Council's Budget - Medium Term Financial Forecast 2011/12 - 2014/15	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2011/12 for recommendation to full Council for approval.	All	24-Feb-11	Cllr Jonathan Bianco	F&BS - Paul Whaymand	Public consultation through the Policy Overview Committee in accordance with the Budget and Policy Framework rules and statutory consultation with business ratepayers	Local government finance settlement information on DCLG website	
515	Housing Revenue Account (HRA) Rent Setting 2011-2012	To set rents and fees and charges for HRA dwellings and recommend to full Council.	All	24-Feb-11	Cllr Phillip Corthorne	ASCH&H - Maqsood Sheikh			
516	Schools Budget 2011/12	To agree the Schools budget following consultation.	All		Cllr David Simmonds	F&BS - Amar Barot / Georgina Ayling	Schools Forum		
504	Anti-Fraud Strategy	Cabinet will be asked to agree the Council's Anti-Fraud Strategy	N/A		Cllr Jonathan Bianco	F&BS - Helen Taylor			

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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
503b	Gatehill Farm Estate Conservation Area Status	Subject to Cabinet approval in November 2010, this report will present the outcome of the consultation on designating the Gatehill Farm Estate Area of Special Local Character as a Conservation Area.	Northwood Hills		Cllr Keith Burrows	PECS - Nairita Chakraborty	Ward Councillors, local residents, owners and other interested groups within the proposed area	Various	
513	Supporting People Contracts	Cabinet will be asked to approve tenders for Housing Related support - extra support and floating support for offenders and people with substance misuse.	All		Cllr Philip Corthorne	ASCH&H - Barry Newitt			
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	DCEO - Democratic Services			
SI Page 16	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&BS - Paul Whaymand			

CABINET MEMBER DECISIONS - FEBRUARY 2011

522	Mobile Solutions Contract	The Cabinet Member will be asked to decide whether to extend a contract for mobile voice and data solutions for the Council for a period of 1 year from April 2011.	N/A		Cllr Jonathan Bianco	F&CS - Steve Palmer	Internal	Cabinet Report - March 2009	
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO - Democratic Services	Various	Various	

CABINET - 17 MARCH 2011

SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	DCEO - Democratic Services			
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Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&BS - Paul Whaymand			
CABINET MEMBER DECISIONS - MARCH 2011									
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO - Democratic Services	Various	Various	

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Agenda Item 7

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE 2010-11

Contact Officer: Natasha Dogra

Telephone: 01895 277488

REASON FOR ITEM

All Committee meetings will begin at 6.00 p.m. That the Committee consider revisions to the scheduling of existing meetings based upon review topics during 2010/11 as set out below:

WORK PROGRAMME

8 June 2010	Work Programme – review the annual work programme
	Review Discuss – to discuss potential review topics for 2010/11.
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
27 July 2010	Work Programme – review the annual work programme
	Review 1 – to consider various scoping reports and decide on one or two review topics for 2010/11.
	LDF - Core Strategy: Consultation on Policy Framework document.
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
22 September 2010	Work Programme – review the annual work programme
	Review 1 – Witness Session: Importation and Distribution
	Review 2 – Consideration of Scoping Report
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

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7 October 2010	Work Programme – review the annual work programme
	Review 1 – Witness Session: Social
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
16 November 2010	Work Programme – review the annual work programme
	Statement of Licensing Policy - consultation update
	Annual Safety at Sports Ground Report – Committee update.
	Review 1 – witness session: Health
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
07 December 2010	Work Programme – review the annual work programme
	Review 1 – witness session: crime and anti-social behaviour
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
18 January 2011	Work Programme – review the annual work programme
	Review 1 – witness session: national
	Budget Reports for consideration
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
15 February 2011	Work Programme – review the annual work programme
	Review 1 – witness session: women’s association?
	Review 2 – Committee to agree final report
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
9 March 2011	Work Programme – review the annual work programme
	Review 1 – discussion of conclusions and recommendations

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	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.
12 April 2011	Work Programme – review the annual work programme
	Review 1 – agree final report
	Cabinet Forward Plan – review forthcoming decisions and if appropriate, comment to the decision-maker.

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